

Earlier this year the State Board revised the Statewide by-laws so the Anchorage Chapter has reviewed and revised our by-laws to more closely match those of the State Board. Please take a moment to review the revised by-laws, there will be a vote at the Nov 2, 2010 meeting.

**ALASKA PEACE OFFICERS ASSOCIATION (APOA)
BYLAWS OF THE ANCHORAGE CHAPTER**

Article I

Name

The name of this organization shall be the Alaska Peace Officers Association (APOA), Incorporated, Anchorage Chapter (hereinafter "Anchorage Chapter").

Article II

Purposes and Objectives

The Purposes and Objectives of the Anchorage Chapter shall be those set forth in the Code of Bylaws of the Alaska Peace Officers Association, Inc., Article II.

Article III

Membership

Membership eligibility requirements for the Anchorage Chapter shall be those set forth in the Code of Bylaws of the Alaska Peace Officers Association, Inc., Article III.

Article IV

Executive Board

The Executive Board of the Anchorage Chapter shall consist of the President, Vice-President, Secretary, Treasurer, along with four (4) board members, and each shall serve for a term in office of two (2) years commencing in June and ending in May. Election for President, Treasurer and two Board Members will be held in odd numbered years and elections for Vice-President, Secretary and two board members will be held in even numbered years. The Immediate Past President will also be a member of the Executive Board.

In the event of a tie for any office of the Executive Board in the course of a regularly scheduled chapter election, the sitting Executive Board shall determine by an act of the majority how to resolve the tie on a case by case basis.

The Executive Board shall serve without compensation.

Associate members of the Anchorage Chapter may hold any chapter office except President or Vice-President and may vote on chapter business.

A member of the board may be dismissed upon four (4) unexcused absences during his/her term. Upon any vacancy on the Board, the President shall appoint a Member in good standing to fill the unexpired portion of the vacant term. Such appointments shall become effective upon confirmation by a quorum of the board.

The act of a majority of the Executive Board, voting at a meeting at which a quorum is present, shall be the act of the Executive Board, unless the act of a greater number is required by law or by these bylaws.

The following Oath of Office shall be administered to new Executive Board members:

"DO YOU SOLEMNLY SWEAR (OR AFFIRM) THAT YOU WILL SUPPORT THE ALASKA PEACE OFFICERS ASSOCIATION AND BE BOUND BY THE BYLAWS; THAT YOU WILL FAITHFULLY PERFORM THE DUTIES AND FULFILL THE TRUST OF THE OFFICE TO WHICH YOU HAVE BEEN ELECTED TO THE BEST OF YOUR ABILITY, SO HELP YOU GOD?"

Article V
OFFICERS: DUTIES AND RESPONSIBILITIES

SECTION 1: DUTIES OF THE PRESIDENT

The President shall convene and preside at all regular chapter meetings, as well as monthly Executive Board meetings. The President shall also oversee the activities and functions of the other Executive Board members in relation to their designated duties and responsibilities, in accordance with the Constitution of the Alaska Peace Officers Association, Inc., Article II, and the articles of the Anchorage Chapter Bylaws, as reflected herein.

SECTION 2: DUTIES OF THE VICE-PRESIDENT

The Vice-President will assist the President in Chapter functions as necessary and In the absence of the President, the Vice-President shall assume and perform all duties of the President, in accordance with the Constitution of the Alaska Peace Officers Association, Inc., Article II, and the articles of the Anchorage Chapter Bylaws, as reflected herein.

SECTION 3: DUTIES OF THE TREASURER

The Treasurer shall be responsible for the handling of all funds of the Anchorage Chapter to include:

- a. Deposit all funds into the bank or other depositories as selected by the Executive Board.
- b. Keep and maintain accurate accounts of Chapter funds receipts and disbursements, utilizing current computer accounting technology.
- c. Attend monthly Chapter luncheon meetings to collect luncheon and split-the-pot receipts and disburse door prize tickets.
- d. Prepare and provide Treasurer's report to the Executive Board at all Chapter Board meetings.
- e. Insure financial records, including any charitable gaming permit records and documents, are provided on a timely basis to the Chapter's tax preparer for annual and quarterly tax preparation and filing.

SECTION 4: DUTIES OF THE SECRETARY

The Secretary shall be responsible for the following tasks:

- a. Publish the monthly Chapter newsletter for electronic dissemination to the Anchorage Chapter membership in a timely manner.
- b. Record, maintain, and provide the minutes of all monthly Chapter Executive Board meetings to the members for review.
- c. Assist the President and Treasurer in Chapter functions and events as necessary.

SECTION 5: COMBINING THE OFFICE OF SECRETARY/TREASURER

The offices of Secretary and Treasurer may be separate or combined as Secretary/Treasurer based on the needs of the Executive Board and pursuant to the act of a majority of the Executive Board.

SECTION 6: DUTIES OF REMAINING ELECTED BOARD MEMBERS

The remaining four (4) elected Executive Board members shall be responsible for attendance at all monthly Executive Board meetings, exercise deliberation and voting judgment on those issues which may come before them for consideration, and be willing to participate and assist in functions and events sponsored by the Chapter.

Article VI

Meetings

Section 1. Meeting of the Members: Regular chapter meetings shall be held once a month during the months of January through June and August through December. Special meetings may be called by the President when deemed necessary by notifying the membership at least two (2) days before the meeting is held. Notices of special meetings shall clearly state the date, time, place, and the reason for the meeting.

Section 2. Quorum: A quorum of the Anchorage Chapter for the purpose of conducting business at a Regular or Special meeting shall consist of not less than four (4) members of the Executive Board plus those chapter members present.

Section 3. Meetings of the Executive Board: Executive Board meetings shall be held in the evening on the day of the regular chapter meetings, and special executive board meetings may be called at the discretion of the Chapter President. A quorum for an executive board meeting shall consist of not less than four (4) board members, and no member present may cast a proxy vote for a member who is absent. The Chapter President may not cast a formal vote on any issue before the Board, unless it is to break an existing tie vote.

Section 4. Voting: Every Anchorage Chapter member in good standing, upon proper identification, shall be entitled to vote at any general membership meeting. Proxy voting will not be allowed.

Article VII

Rules and Conduct at Meetings

All questions of Parliamentary law and procedure shall be governed by Robert's Rules of Order Newly Revised, except as otherwise specified in these bylaws.

Article XIII

Committees

Committees shall be appointed by the Anchorage Chapter President as required.

Article XIX

Fees, Dues, and Assessments

Membership dues will be those set forth in the Code of Bylaws for the Alaska Peace Officers Association.

Article X

Finance

The monies of the Anchorage Chapter shall be deposited in such bank or banks and accounts as the Executive Board shall designate, i.e. General, Charitable Gaming, or special temporary accounts such as Crime Conference, and shall be drawn on only by persons designated by the Executive Board. Accounts may require two signatures when exceeding specific dollar amounts as designated by the Executive Board.

Article XI
Designated Funding

The Anchorage Chapter will designate an amount equal to not less than one-third (1/3) of the proceeds from the annual music show to the funding of scholarships in the following calendar year. This amount may be amended only by a majority vote of the Executive Board in the event of a financial hardship of the Chapter.

Article XII
Chapter Affiliation

Anchorage Chapter's affiliation with APOA will comply with those requirements set forth in the Code of By-laws of the Alaska Peace Officers Association, Article XI.

Article XIII
Amendments

These bylaws may be revised and amended at a scheduled meeting of the Anchorage Chapter membership by a majority vote of the membership in attendance. All Amendments must be in accordance with the Code of Bylaws of the Alaska Peace Officers Association, Inc.

Date of Membership Approval:

Revised: